



Instructions for Immigrant Visa

Applicants

San Jose,
Costa Rica

POLICE CERTIFICATE

In order to obtain a Costa Rican police certificate, applicants should go to the offices of the Judicial Registry in San José and request the document “Certificado de antecedentes penales para trámites internacionales”. The address of the Judicial Registry is the following: Edificio Anexo A, Poder Judicial, primer piso, avenida 6, calle 19, costado norte del OIJ. Days and hours of operation: Monday through Friday from 7:30a.m. to 12:00p.m. and from 1:00p.m. to 4:30p.m. The Costa Rican police certificate is issued to applicants who are 18 years of age or older and has to be requested directly by the applicant.

The Costa Rican police certificate is generally issued the same day it is requested and has a validity of three months.

Applicants residing abroad should contact the nearest Costa Rican Consulate to request a police certificate



COSTA RICAN DIGITAL BIRTH CERTIFICATES:

The digital birth certificate (certificado de nacimiento digitalizado) will be required for applicants who have petitions based on parental relationship such as children/parents or vice versa, as well as, siblings. The digital birth certificate shows the registration of the date of the birth, change of names, acknowledgement of the child by his/her parent(s), etc. The digital birth certificate could be obtained at the Civil Registry in San Jose.

SINGLE STATUS CERTIFICATE

The single status certificate (certificado de soltería) is required for applicants that are not married and who are 14 years of age or older. The single status certificate could be obtained at the Civil Registry in San Jose and has a validity of three months.